

EMPLOYMENT APPLICATION

East Carolina Metal Treating, Inc.
1117 Capital Blvd.
Raleigh, NC 27603
919-834-2100 fax 919-833-1764

Personal Information

Last name	First name	Middle initial	Social Security number
Street address	City	State	Zip Code
Telephone number	Position applied for	Rate of pay desired	When can you start?
Are you 18 years of age or older if applying for an office or plant position or 21 years of age or older if applying for a driver position?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a U.S. citizen or permanent resident and legally able to be employed in the U.S.?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Driver license number, if applying for a driver position			

Employment Experience

Most recent employer	Dates employed	Hourly rate/salary
Location	Supervisor	Telephone number
Job performed		Reason for leaving
Previous employer	Dates employed	Hourly rate/salary
Location	Supervisor	Telephone number
Job performed		Reason for leaving
Previous employer	Dates employed	Hourly rate/salary
Location	Supervisor	Telephone number
Job performed		Reason for leaving

Personal References

Name	Relationship	Telephone number
Name	Relationship	Telephone number

Education		
School most recently attended	Last grade completed	Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Location	Dates attended	Course of study
Other school	Last grade completed	Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Location	Dates attended	Course of study

Special Skills and Qualifications
Summarize any additional information you feel may be helpful to us in considering your application.

Applicant's Statement	
<ul style="list-style-type: none"> • I certify that all answers given herein are true and complete to the best of my knowledge. • I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. • I authorize a criminal background check. • I authorize a DMV record check if applying for a driver position. • I will provide proof of U.S. citizenship or permanent resident status and authorize an employment eligibility check. • In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in the termination of my employment. • I understand that I am required to abide by all rules and regulations of East Carolina Metal Treating, Inc. • I understand and acknowledge that any employment relationship with East Carolina Metal Treating, Inc., is at will and may be terminated at any time by either the Employee or the Employer. 	
Applicant's signature	Date

For Personnel Department Use Only	
Interviewed by	Date
Notes	

